COLORADO PUBLIC TELEVISION, INC.

FINANCIAL STATEMENTS YEARS ENDED SEPTEMBER 30, 2017 AND 2016

# TABLE OF CONTENTS

	<u>PAGE</u>
INDEPENDENT AUDITORS' REPORT	1-2
STATEMENTS OF FINANCIAL POSITION	3
STATEMENTS OF ACTIVITIES AND CHANGES IN NET ASSETS	4
STATEMENTS OF CASH FLOWS	5
STATEMENTS OF FUNCTIONAL EXPENSES	6-7
NOTES TO FINANCIAL STATEMENTS	8-23



12367 E. Cornell Ave. **Tele:** (303) 337-4288 Aurora, CO 80014 **Fax:** (303) 337-4282 www.gc2cpa.com

Board of Trustees Colorado Public Television, Inc. Denver, Colorado

#### **INDEPENDENT AUDITORS' REPORT**

We have audited the accompanying financial statements of Colorado Public Television, Inc. (a Colorado nonprofit corporation), which comprise the statements of financial position as of September 30, 2017 and 2016, and the related statements of activities, cash flows and functional expenses for the years then ended, and the related notes to the financial statements.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Colorado Public Television, Inc. as of September 30, 2017 and 2016, and the changes in net assets, and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

GC2 Professine Serie P.C.

GC2 PROFESSIONAL SERVICES PC Certified Public Accountants

Aurora, Colorado February 11, 2018

#### COLORADO PUBLIC TELEVISION, INC. STATEMENT OF FINANCIAL POSITION

		SEPTEMB	ER 30, 2017	SEPTEMBER 30, 2016						
	UNRESTRICTE	TEMPORARILY RESTRICTED	PERMANENTLY RESTRICTED	TOTAL ALL	UNRESTRICTED	TEMPORARILY RESTRICTED	PERMANENTLY RESTRICTED	TOTAL ALL		
ASSETS										
Current assets Cash and cash equivalents Accounts receivable, net of allowance Pledges and grants receivable Prepaid and other	\$ 458,792 215,452 22,030 109,652	0	0	458,792 215,452 22,030 109,652	\$ 310,073 213,565 92,110 169,631	\$ 0 0 0 0	\$ 0 0 0 0	\$ 310,073 213,565 92,110 169,631		
Total current assets	805,926	6 O	0	805,926	785,379	0	0	785,379		
Property and equipment, at cost, net	2,471,478	13,559	0	2,485,037	2,590,609	30,714	0	2,621,323		
Investments	4,546,175	99,059	184,860	4,830,094	4,180,023	93,874	184,860	4,458,757		
Total assets	\$ 7,823,579	\$ 112,618	\$ 184,860 \$	8,121,057	\$ 7,556,011	\$ 124,588	\$ 184,860	\$ 7,865,459		
LIABILITIES AND NET ASSETS Current liabilities Accounts payable Accrued expenses Line of credit Long-term debt, current portion Other liabilities	\$ 122,690 123,700 15,000 19,895 12,705	6 0 0 0 6 0 0 0		123,703 15,000 19,895 12,709	\$ 207,670 74,785 62,586 18,934 67,175	000000000000000000000000000000000000000	0 0 0 0	74,785 62,586 18,934 67,175		
Total current liabilities	293,997	0	0_	293,997	431,150	0	0	431,150		
Long-term debt, net of current portion	120,347	<u> </u>	00	120,347	140,086	0	0	140,086		
Due to (from)	57,602	(57,602	)0	0	45,815	(45,815)	0	0		
Net assets Undesignated Designated	2,805,769		184,860	3,160,849	2,859,765	170,403	184,860	3,215,028		
Board capital reserves Board reserve	200,980 4,344,884			200,980 4,344,884	113,451 3,965,744	0	0 0	113,451 3,965,744		
Duald leselve	7,351,633			7,706,713	6,938,960	170,403	184,860	7,294,223		
Total liabilities and net assets	\$			i	\$ 7,556,011					

-The accompanying notes are an integral part of these financial statements-  $\ensuremath{\textbf{-3}}\xspace$ 

#### COLORADO PUBLIC TELEVISION, INC. STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

		YEAR ENDED SEP	PTEMBER 30, 2017	YEAR ENDED SEPTEMBER 30, 2016					
		TEMPORARILY	PERMANENTLY	TOTAL		TEMPORARILY	PERMANENTLY	TOTAL	
UN	IRESTRICTED	RESTRICTED	RESTRICTED	ALL	UNRESTRICTED	RESTRICTED	RESTRICTED	ALL	
PORT AND REVENUE:									
Membership revenue \$	1,529,159	\$ 0	\$ 0 9	1,529,159	\$ 1,542,941	\$ 0	\$ 0\$	1,542,941	
Grants	524,642	137,846	¢ 0	662,488	729,992	259,783	¢ 0	989,775	
Lease revenue, excess capacity	628,634	0	0	628,634	611,585	0	0	611,585	
Investment income	559,496	29,921	0	589,417	353,145	25,372	0	378,517	
CPB grants	559,056	0	0	559,056	520,583	0	0	520,583	
Special event revenue, net	485,648	0	0	485,648	529,527	0	0	529,527	
Rental income	90,563	0	0	90,563	88,216	0	0	88,216	
In-kind donations	47,760	0	0	47,760	45,470	0	0	45,470	
Production income	38,662	0	0	38,662	32,832	0	0	32,832	
Miscellaneous income	16,352	0	0	16,352	20,060	0	0	20,060	
Gain on sale of fixed assets	5,000	0	0	5,000	0	0	0	0	
Released from restriction	167,950	(167,950)	0	0	323,303	(323,303)	0	0	
Total support and revenue	4,652,922	(183)	0	4,652,739	4,797,654	(38,148)	0	4,759,506	
enses									
Programming and production	984,502	0	0	984,502	1,069,292	0	0	1,069,292	
Broadcasting	798,465	0	0	798,465	792,924	0	0	792,924	
Public information and promotion	243,515	0	0	243,515	246,723	0	0	246,723	
Total program services	2,026,482	0	0	2,026,482	2,108,939	0	0	2,108,939	
Management and general	712,101	0	0	712,101	704,997	0	0	704,997	
Fundraising and membership	1,277,109	0	0	1,277,109	1,301,424	0	0	1,301,424	
Underwriting and grant solication	224,557	0	0	224,557	180,045	0	0	180,045	
Total supporting services	2,213,767	0	0	2,213,767	2,186,466	0	0	2,186,466	
Total expenses	4,240,249	0	0	4,240,249	4,295,405	0	0	4,295,405	
	.,2.10,2.10			.,2 :0,2 :0	.,200,100			.,200,100	
nge in net assets	412,673	(183)	0	412,490	502,249	(38,148)	0	464,101	
	0.000.000	170 400	404.000	7 00 4 000	0.500.004	000 554	404.000	0.000.405	
assets, beginning, as previously reported	6,938,960	170,403	184,860	7,294,223	6,536,084	208,551	184,860	6,929,495	
r period adjustment	0	0	0	0	(99,373)	0	0	(99,373)	
assets, beginning, as restated	6,938,960	170,403	184,860	7,294,223	6,436,711	208,551	184,860	6,830,122	
assets, ending \$	7,351,633	\$ 170,220	\$\$	5 7,706,713	\$6,938,960	\$ 170,403	\$\$	7,294,223	

-The accompanying notes are an integral part of these financial statements-

#### COLORADO PUBLIC TELEVISION, INC. STATEMENT OF CASH FLOWS

			PTEMBER 30, 2017		YEAR ENDED SEPTEMBER 30, 2016						
	UNRESTRICTED	TEMPORARILY RESTRICTED	PERMANENTLY RESTRICTED	TOTAL ALL	UNRESTRICTED	TEMPORARILY RESTRICTED	PERMANENTLY RESTRICTED	TOTAL ALL			
CASH FLOWS FROM OPERATING ACTIVITIES: Change in Net Assets Adjustments to reconcile change in net assets to net cash provided by operating activities:	\$ 412,673	\$ (183)	\$0	\$ 412,490	\$ 502,249	\$ (38,148)	\$0\$	464,101			
Depreciation and amortization	192,330	17,155	0	209,485	195,304	18,162	0	213,466			
(Gain) or Loss on sale of fixed asset	(5,000)	0	0	(5,000)	1,240	0	0	1,240			
(Gain) or Loss on sale of investments	0	(5,364)	0	(5,364)	0	0	0	0			
Unrealized (gain) loss on investements	(510,997)	(18,747)	0	(529,744)	(294,048)	(17,474)	0	(311,522)			
Changes in operating assets and liabilities	37,644	0	0	37,644	(179,228)	55,000	0	(124,228)			
Cash from (to) operations	126,650	(7,139)	0	119,511	225,517	17,540	00	243,057			
CASH FLOWS FROM INVESTING ACTIVITIES:											
Purchase of fixed assets	(73,199)	0	0	(73,199)	(88,137)	0	0	(88,137)			
Procceds from the sale of fixed assets	5,000	0	0	5,000	0	0	0	0			
(Increase) decrease in investments	144,845	18,926	0	163,771	(158,344)	(5,256)	0	(163,600)			
	76,646	18,926	0	95,572	(246,481)	(5,256)	0	(251,737)			
CASH FLOWS FROM FINANCING ACTIVITIES:											
Proceeds from line of credit	(47,586)	0	0	(47,586)	62,586	0	0	62,586			
Payments on notes payable	(18,778)	0	0	(18,778)	(17,595)	0	0	(17,595)			
Change in due to/from	11,787	(11,787)	0	0	12,284	(12,284)	0	0			
	(54,577)	(11,787)	0	(66,364)	57,275	(12,284)	0	44,991			
NET INCREASE (DECREASE) IN CASH	148,719	0	0	148,719	36,311	0	0	36,311			
CASH, beginning	310,073	0	0	310,073	273,762	0	0	273,762			
CASH, ending	\$ 458,792	\$0	\$0	\$ 458,792	\$ 310,073	\$0	\$\$	310,073			

-The accompanying notes are an integral part of these financial statements-  $\ensuremath{^{-5}}\xspace$ 

#### COLORADO PUBLIC TELEVISION, INC. STATEMENT OF FUNCTIONAL EXPENSES YEAR ENDED SEPTEMBER 30, 2017

	-	Programming and Production	-	Broadcasting	-	Public Information and Promotion	_	Total Program Services	-	Management and General		Fundraising and Membership	Underwriting and Grant Solicitation	Total Supporting Services	_	Total Expenses
Salaries, payroll taxes and benefits	\$	399,269	\$	432,979	\$	137,129	\$	969,377	\$	369,822	\$	592,096 \$	101,930 \$	1,063,848	\$	2,033,225
Premiums		0		0		0		0		0		380,312	0	380,312		380,312
Acquisition mailing		303,953		0		0		303,953		0		31,870	0	31,870		335,823
Depreciation/amortization		20,904		125,716		416		147,036		48,294		12,490	1,665	62,449		209,485
Building expeness		27,444		13,306		832		41,582		96,472		24,949	3,327	124,748		166,330
Production costs		155,026		0		0		155,026		0		0	0	0		155,026
Advertising		0		0		50,013		50,013		0		0	72,468	72,468		122,481
Contract services		0		44,469		0		44,469		0		67,570	0	67,570		112,039
Contract labor		31,899		3,695		18,275		53,869		3,654		25,869	24,859	54,382		108,251
Rent		0		96,552		0		96,552		0		0	0	0		96,552
Direct mail		0		0		0		0		0		62,881	0	62,881		62,881
Bank charges		0		0		0		0		2,844		43,065	1,058	46,967		46,967
Publications		26,208		0		0		26,208		383		0	16,085	16,468		42,676
Insurance		2,561		1,709		0		4,270		34,239		0	0	34,239		38,509
Consultant		0		0		36,850		36,850		0		0	0	0		36,850
Utilities		0		36,812		0		36,812		0		0	0	0		36,812
Professional fees		0		0		0		0		28,942		0	0	28,942		28,942
Equipment maintenance		2,156		26,087		0		28,243		0		0	0	0		28,243
Telephone		1,294		4,563		0		5,857		20,894		0	0	20,894		26,751
Postage		0		0		0		0		2,298		24,420	0	26,718		26,718
Supplies		6,760		225		0		6,985		13,767		4,863	0	18,630		25,615
Website		0		0		0		0		23,780		0	0	23,780		23,780
Taxes, property		0		0		0		0		17,082		0	0	17,082		17,082
Dues		4,232		0		0		4,232		12,815		0	0	12,815		17,047
Equipment rental		0		1,709		0		1,709		9,731		0	0	9,731		11,440
Interest		0		0		0		0		10,255		0	0	10,255		10,255
Computer-hardware/software		0		8,308		0		8,308		0		0	0	0		8,308
Miscellaneous		0		0		0		0		7,202		135	0	7,337		7,337
Travel and training		•		0		0		0		4,896		320	v	5,216		5,216
Printing		0		0		0		0		182		4,368	0	4,550		4,550
Bad debts		0 232		0		0		0		0		0	3,165	3,165		3,165
Auto-gas/mileage		232		2,043 0		0		2,275 0		503 2,421		0	0	503 2,421		2,778 2,421
Business development		0		0		0		0		2,421		0	0	2,421		,
Repairs and maintenance		0 1.592		0		0		0 1,592		1,625		0	0	1,625		1,625 1,592
Videotape		/		-		0		,				-	0	-		,
Telemarketing services		0 972		0		0		0 1,001		0		1,544 357	0	1,544 357		1,544
Crew meals Computer maintenance/supplies		972		29 263		0		263		0		357	0	357		1,358 263
Computer maintenance/supplies	-	0	-	203		0	_	203	-	0	-	0	 0	0	_	203
	\$	984,502	\$	798,465	\$	243,515	\$ _	2,026,482	\$	712,101	\$	1,277,109 \$	 224,557 \$	2,213,767	\$	4,240,249

-The accompanying notes are an integral part of these financial statements--6-

#### COLORADO PUBLIC TELEVISION, INC. STATEMENT OF FUNCTIONAL EXPENSES YEAR ENDED SEPTEMBER 30, 2016

	_	Programming and Production		Broadcasting	_	Public Information and Promotion	Total Program Services	_	Management and General		Fundraising and Membership	Underwriting and Grant Solicitation	_	Total Supporting Services	Total Expenses
Salaries, payroll taxes and benefits	\$	412,638	\$	423,114	\$	151,437 \$	987.189	\$	389,564	\$	619,799 \$	112,525	\$	1.121.888 \$	2,109,077
Premiums	Ŷ	0	Ŷ	0	Ŷ	0	0	Ψ	0	Ψ	385,878	0	Ŷ	385,878	385,878
Acquisition programming		275,558		0		0	275,558		0		3,520	0		3,520	279,078
Production costs		236,298		0		0	236,298		0		0	0		0	236,298
Depreciation/amortization		18,790		132,893		409	152,092		47,462		12,275	1,637		61.374	213,466
Building expeness		24,480		11.869		742	37,091		86,050		22,254	2,967		111,271	148,362
Contract services		0		39,079		0	39,079		0		64,128	0		64,128	103,207
Contract labor		40,110		1,037		18,000	59,147		3,957		25,388	13,518		42,863	102,010
Rent		0		92,454		0	92,454		0		0	0		0	92,454
Advertising		166		0		36,937	37,103		60		0	28,000		28,060	65,163
Direct mail		0		0		0	0		0		63,319	0		63,319	63,319
Bank charges		0		0		0	0		2,978		42,780	1,084		46,842	46,842
Publications		24,540		0		0	24,540		444		0	16,750		17,194	41,734
Insurance		2,560		3,183		0	5,743		33,469		0	0		33,469	39,212
Website		_,0		0		38,545	38,545		0		0	0		0	38,545
Utilities		0		34,309		0	34,309		0		0	0		0	34,309
Equipment maintenance		1,169		32,071		0	33,240		0		0	0		0	33,240
Acquisition mailing		0		0		0	0		0		27,908	0		27,908	27,908
Supplies		8,017		ů 0		0	8,017		16,859		2,194	0 0		19,053	27,070
Professional fees		0		0		0	0		26,902		_,	0		26,902	26,902
Dues		3,765		0		0	3,765		22,338		0	0		22,338	26,103
Postage		0,100		0		0	0		1,102		21,251	0		22,353	22,353
Miscellaneous		0		0		0	0		16,936		180	0		17,116	17,116
Investment management		0		0		0	0		0		0	0		0	0
Telephone		746		3,765		0	4,511		12,382		0	0		12,382	16,893
Taxes, property		0		0,100		0	0		12,034		Õ	0 0		12,034	12,034
Interest		0		0		0	0		9,687		0	0		9,687	9,687
Travel and training		315		1,025		630	1,970		7,502		80	0		7,582	9,552
Equipment rental		0		0		0	0		9,512		0	0		9,512	9,512
Printing		0		0		0	0		2,766		6,584	0		9,350	9,350
Grants - community engagement		8,833		0		0	8,833		_,0		0	0		0	8,833
Computer maintenance/supplies		0		8.760		0	8,760		0		0	0		0	8,760
Computer-hardware/software		0		6,233		0	6,233		0		0	0		0	6,233
Auto-gas/mileage		718		3,084		0	3,802		(31)		0	0		(31)	3,771
Bad debts		0		0,000		0	0,002		0		0	3,407		3.407	3.407
Outreach and promotions		3,359		0		23	3,382		0		0	0		0	3,382
Grants - education resources		3,264		0		0	3,264		0		0	0		0	3,264
Videotape		2,841		0		0	2,841		0		0	0		0	2,841
Crew meals		1,125		48		0	1.173		0		1,643	0		1.643	2,816
Telemarketing services		0		0		0	0		0		2,243	0		2.243	2.243
Repairs and maintenance		0		0		0	0		1.667		_,0	0		1.667	1,667
Business development		0		ů 0		0	0		1,357		0	87		1,444	1,444
Consultant	_	0		0	_	0	0	_	0		0	70	_	70	70
	\$_	1,069,292	\$	792,924	\$_	246,723 \$	2,108,939	\$ _	704,997	\$	1,301,424 \$	180,045	\$	2,186,466 \$	4,295,405

-The accompanying notes are an integral part of these financial statements-  $\ensuremath{\textbf{-7-}}$ 

Colorado Public Television, Inc. (the Corporation) is a nonprofit corporation. The Corporation was organized to acquire, produce, and distribute educational video, audio, film, print and online materials. To distribute these materials the Corporation operates a noncommercial public television station (KBDI-TV) in the Denver metropolitan area and throughout Colorado. It holds and operates several broadcast licenses from the Federal Communications Commission for the purpose of public service, noncommercial educational transmission, including digital Channel 13 and Educational Broadcasting Service channels C1, C2, and C3 (WHR521) plus several other translator and relay signal facilities. Funds for operations come primarily from annual grants, contributions and membership, and are subject to change on an annual basis.

## NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

**ADVERTISING** – The Organization's policy is to charge advertising costs to expenses as they are incurred.

**ALLOWANCE FOR BAD DEBTS -** The Organization uses the allowance method for bad debts. Under this method, an estimation of the uncollectible portion of receivables is offset against the receivable. As accounts are determined to be uncollectible, the receivable and the allowance account are reduced.

**BASIS OF PRESENTATION** – Financial statement presentation follows the recommendations of the Accounting Standards Codification ("ASC") as found in ASC 958. Under ASC 958, the Organization is required to report information regarding its financial position and activities according to three classes of net assets:

- 1. Unrestricted net assets not subject to donor-imposed stipulations.
- 2. Temporarily Restricted net assets subject to donor-imposed stipulations that either expire by the passage of time or can be fulfilled or otherwise removed by action of the Organization.
- 3. Permanently Restricted net assets subject to donor-imposed stipulations that neither expire by the passage of time nor can be fulfilled or otherwise removed by action of the Organization.

**CASH AND CASH EQUIVALENTS -** For purposes of reporting cash flows, cash equivalents include demand accounts, money market accounts and highly liquid investments purchased with an original maturity of three months or less.

**COMMISSIONS** – The Organization has agreements with individuals to solicit and acquire funds for special events and program underwriting. The agreements provide for payment of commissions to the individuals based on varying percentages of funds received. Such commissions are included in the salary expense for the Organization.

## **NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (continued)

**DONATED SERVICES AND IN-KIND CONTRIBTUIONS -** In accordance with ASC 958 contributions of services are recognized only if the services received either (a) create or enhance non-financial assets or (b) involve specialized skills provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation.

In-kind contributions are recorded as revenue and expense at their estimated fair value at the date of donation. Such donations are reported as unrestricted support unless the donor has restricted the donated asset to a specific purpose. Assets donated with explicit restrictions regarding their use and contributions of cash that must be used to acquire property and equipment are reported as restricted support. Absent donor stipulations regarding how long those donated assets must be maintained, the Organization reports expirations of donor restrictions when the donated or acquired assets are placed in service, as instructed by the donor. The Organization reclassifies temporarily restricted net assets to unrestricted net assets at that time.

**EXPENSE ALLOCATION** – The costs of providing the various programs and other activities have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among program and supporting services that have benefited, based on total personnel costs or other systematic basis.

**PLEDGES** - The Organization engages in fund-raising campaigns by offering some special television programs and on-air, mail and, electronic fund-raising appeals. These appeals encourage supporters to provide financial contributions to the Organization to support programming services and other operating expenses. Financial contributions are frequently evidenced by pledges received from responding viewers. Contributions and collected pledges are components of the unrestricted operating fund when their usage is not limited to specific activities of the Organization. This usage is consistent with the appeals for contributions and pledges.

Certain fund-raising campaigns are for specific purposes. The amounts raised as a result of those campaigns are treated as temporarily restricted net assets until such time as the funds are expended for the intended purposes.

## **NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (continued)

**PRODUCTION REVENUE AND PROGRAM UNDERWRITING -** The Organization uses the percentage of completion method of accounting for production revenue, whereby the cumulative production revenue earned equals the ratio of costs incurred to the estimated total costs at completion applied to the total committed revenues from outside sponsors. Production costs include charges by subcontractors plus all direct labor and other direct costs. Indirect and general and administrative expenses are charged to expense as incurred. Cost estimates on programs are reviewed periodically as the work progresses and adjustments, if needed, are reflected in the period in which the estimates are revised.

A substantial portion of current productions are funded by donations for specific programs. The donated amounts are treated as temporarily restricted net assets until related costs are incurred to produce the shows.

Revenue for program underwriting was recorded per contract terms either on a pro rata basis for the period covered or as underwriting announcements were aired. Payments received in advance of airing the underwriting spots are reflected in customer deposits on the Statements of Financial Position.

**PROPERTY AND EQUIPMENT** - Amounts capitalized as property and equipment, including additions and improvements to existing assets, are recorded at cost, or in the case of donated property or equipment at estimated fair value determined as of the date of receipt. All purchases of property and equipment in excess of \$2,000 are capitalized.

Depreciation is calculated by the straight-line method over the estimated lives of individual assets, which range from 3 to 99 years as follows:

Building	40 years
Land improvements	99 years
Building improvements	5-30 years
Transmission and production equipment	3-20 years
Office equipment, furniture and fixtures	3-5 years
Vehicles	5 years
Software	3-5 years
Leasehold improvements	18-20 years

## **NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (continued)

Maintenance cost and repairs are expensed when incurred in the operating fund; renewals and betterments are capitalized. When assets are retired or otherwise disposed of, the respective costs and accumulated depreciation are removed from the accounts. The resulting gain or loss is included in the statement of operations for that period, except for non-monetary exchanges in which the basis of the asset acquired is adjusted for the gain or loss. Proceeds from the sale of assets, if unrestricted, are transferred to the operating fund, or if restricted, are transferred to the temporarily restricted fund for equipment acquisitions.

In the event that facts and circumstances indicate that the cost of property and equipment or other assets may be impaired, an evaluation of the recoverability would be performed. If an evaluation were required, the estimated future undiscounted cash flows associated with the asset would be compared to the asset's carrying amount to determine if a write-down to market value or discounted cash flow value is required.

**TEMPORARILY OR PERMANENTLY RESTRICTED RESOURCES** - When contributions are received with donor stipulations that limit the use of the donated assets, the Organization reports such gifts as either temporarily restricted or permanently restricted support depending on the nature of the donor restrictions. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

The Organization reports gifts of land, buildings and equipment as unrestricted support unless explicit donor stipulations specify how the donated assets must be used. Gifts of long-lived assets with explicit restrictions that specify how the assets are to be used and gifts of cash or other assets that must be used to acquire long-lived assets are reported as restricted support. Absent explicit donor stipulations about how long those long-lived assets must be maintained, the Organization reports expirations of donor restrictions when the donated or acquired long-lived assets are placed in service.

**USE OF ESTIMATES** - The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual amounts could differ from those estimates.

**VALUATION OF INVESTMENTS** - Investments are initially recorded at historical cost or original donated value. Marketable securities are stated at their fair market value.

## NOTE 2 - DATE OF MANAGEMENT'S REVIEW

In preparing the financial statements, the Organization has evaluated events and transactions for potential recognition or disclosure through February 11, 2018, the date that the financial statements were available to be issued.

## **NOTE 3 - CONCENTRATION OF CREDIT RISK AND FINANCIAL INSTRUMENTS**

**CASH BALANCES** - The Organization maintains cash balances at one financial institution located in the Denver metropolitan area. Accounts are insured by the Federal Deposit Insurance Corporation up to \$250,000. From time to time throughout the year, the Organization's cash balances may exceed the FDIC limit. At September 30, 2017 and 2016, the Organization had uninsured balances of \$208,541 and \$59,823, respectively.

**PUBLIC SUPPORT** – The Organization earned \$559,056 of support from the Corporation for Public Broadcasting during the fiscal year ended September 30, 2017. This represents 12.0% of the total revenue of the Organization.

The Organization earned \$520,583 of support from the Corporation for Public Broadcasting during the fiscal year ended September 30, 2016. This represents 10.9% of the total revenue of the Organization.

**LEASE REVENUE, EXCESS CAPCITY** – The Organization earned \$628,634 of lease revenue of excess capacity during the fiscal year ended September 30, 2017. This represents 13.5% of the total revenue of the Organization.

The Organization earned \$611,585 of lease revenue of excess capacity during the fiscal year ended September 30, 2016. This represents 12.8% of the total revenue of the Organization.

#### NOTE 4 – CASH AND CASH EQUIVALENTS

The composition of cash and cash equivalents is as follows:

Checking	\$	94,791
Money market		363,751
Petty cash		250
Total	<u>\$</u>	<u>485,792</u>

## NOTE 5 – LINE OF CREDIT

The Organization has a line of credit with Key Bank. The note is dated September 30, 2016, for a total available amount of \$350,000. Variable interest is allowable at 1.25% over prime rate, with interest due monthly and a rate of 5.5% and 3.5% as of September 30, 2017 and 2016, respectively. The line is collateralized by all real and personal property. No maturity date is stated on the promissory note; however the loan is due immediately upon the lender's demand. The balance outstanding on the line of credit at September 30, 2017 and 2016 is \$15,000 and \$62,586, respectively.

## NOTE 6 – PROPERTY AND EQUIPMENT

A summary of the fixed assets and the respective accumulated depreciation is as follows:

Description		Cost Basis		ccumulated Depreciation
Land Land improvements Building Building improvements Production equipment Transmission equipment Office equipment, furniture and fixtures Software Leasehold improvements	\$	425,253 17,307 1,701,012 462,071 573,495 2,302,380 179,937 77,130 40,110	\$	0 6,804 448,580 349,153 551,819 1,692,047 128,015 77,130 40,110
Totals	<u>\$</u>	<u>5,778,695</u>	<u>\$</u>	<u>3,293,658</u>

Property and equipment include certain major items acquired with grants from the Public Telecommunications Facilities Program (PTFP) funded projects. The federal government maintains a reversionary interest in the items acquired for a period of ten years subsequent to the grant award. As of September 30, 2017, PTFP had a lien on equipment with a net book value of \$13,559.

# NOTE 7 – RECEIVABLES

A summary of accounts receivables is as follows:

Description	2017	2016
Events Lease – excess capacity Underwriting Production Other Total before allowance account	\$ 132,305 52,776 31,157 2,800 <u>579</u> 219,617	\$ 134,948 51,218 19,868 5,725 <u>3,764</u> 215,523
Allowance for doubtful accounts	(4,165)	(1,958)
Accounts receivables, net	<u>\$215,452</u>	<u>\$213,565</u>
A summary of pledges and grants receivable is as follows:		
Description	2017	2016
Campaign pledges Grants receivable Total before allowance account	\$ 20,030 <u>0</u> 22,030	\$ 44,610 <u>47,500</u> 92,110
Allowance for doubtful accounts	0	0
Pledges and grants receivables, net	<u>\$ 22,030</u>	<u>\$ 92,110</u>

Campaign/membership pledges including unconditional promises to give and membership receipts are recognized as revenue in the period received. However, uncollected pledges are not enforceable against contributors. Pledges receivable are the remaining amounts estimated to be collectible for pledges made during the latter part of the fiscal years ended September 30, 2017 and 2016. The amounts are based upon an average historical pledge collection rate of approximately 85%. The collection rate percentage is applied to the gross pledges, the amounts collected then subtracted to arrive at the pledges receivable. All amounts in membership pledges receivable are expected to be collected in one year and management does not have an allowance for doubtful accounts on pledges.

# NOTE 8 – OTHER LIABILITIES

As part of the 2006 purchase of the condominium units at 2900 Welton Street, the Organization agreed to pay KUVO \$100,000 for the Organization's purchase of KUVO's share of the third floor space. Terms of the agreement required payment of \$50,000 to be paid as an annual credit on operating expenses equal to \$5,000 per year for 10 years and a non-interest bearing obligation to pay KUVO \$50,000 at the end of ten years (December 31, 2016) or when the Organization sells its space, whichever comes first, with no penalty for prepayment prior to the 10-year period. The balance due to KUVO as of September 30, 2016 was \$55,000. This amount is included in "other liabilities" on the statement of financial position. The \$55,000 was paid during December 2016; therefore, the balance at September 30, 2017 is zero.

# NOTE 9 - FIVE POINTS MEDIA CENTER HOLDINGS, INC.

In 2006, the Organization and Denver Educational Broadcasting (a/k/a "KUVO") formed a non-profit Organization, Five Points Media Center Holdings, Inc. (FPMCH). This entity purchased the building at 2900 Welton Street, Denver, Colorado on December 14, 2006. The purchase price was funded solely by the assumption of an existing note on the building, payable to the City & County of Denver. The fair market value of the building was appraised and the Organization recorded their share as reflected above on the Building line item. In March, 2007, the building was divided into condominium units as FPMCH filed a "Condominium Declaration" to convert the property at 2900 Welton Street into a Condominium Association. In May, 2007, FPMCH issued special warranty deeds to the Organization 68.7% and 31.3%, respectively.

The difference between the purchase price and the appraised fair market value was recognized in 2007 as an in-kind donation from the seller, Five Points Media Center Organization, prorated based on these percentages. Each condominium owner is liable for their pro-rata share of the note payable, however the assumed note was not legally split between the parties. In addition, the Organization purchased KUVO's share of the third floor space for \$100,000. FPMCH is responsible for management of the 2900 Welton Street property.

FPMCH has not filed income tax returns since its inception. The amount of tax, if any is due, and the related penalties and interest is not determinable; however, if FPMCH would not have the funds to pay any liability, the members of the association would be responsible to fund FPMCH their proportional amount.

## NOTE 10 - LONG-TERM DEBT

The Organization and KUVO assumed a promissory note due to the City & County of Denver through their interests in the Five Points Media Center Holdings, Inc. (FPMCH) and the transfer of the respective condominium units. The note requires a monthly principal and interest payments of \$3,209, an interest rate of 5% and matures December, 2023. The note balance at September 30, 2017 and 2016 was \$204,137 and \$231,471, respectively. The balances as of September 30, 2017 and 2016 in the amount of \$140,242 and \$159,020, respectively, which are recorded on the Organization's books represents their 68.7% ownership interest in the building.

Because The City & County of Denver has not split the note between the two parties and should KUVO default, the Organization could be contingently liable for the full note balance. In 2013 KUVO's ownership was assumed by Rocky Mountain Public Broadcasting Network, Inc. (RMPBS) and all resulting assets and liabilities of KUVO have transferred to RMPBS.

A summary of the future maturities for the Organization's share of the note is as follows:

Fiscal year ended September 30,

2018	\$	19,895
2019		20,913
2020		21,982
2021		23,107
2022+		<u>54,345</u>
		140,242
Less: current portion		19,895
Long-term portion	<u>\$</u>	<u>120,347</u>

## NOTE 11 – BOARD DESIGNATED ASSETS

**BOARD RESERVE:** The Organization received a one-time lease payment of \$3,500,000 during the year ended September 30, 2008. The Board of Directors designated these funds to be segregated into a separate fund to benefit the Organization in future years. As required by Generally Accepted Accounting Principles, net assets including funds designated by the Board of Directors to function as endowments, are classified and reported based on the existence or absence of donor-imposed restrictions. Because the Board of Directors created this fund, it is classified as unrestricted and named as Board Reserve.

## NOTE 11 – BOARD DESIGNATED ASSETS (continued)

The assets are administered by an investment manager in pooled investment funds. The intent of the Board is that these funds be held in perpetuity and that distributions come from investment earnings only. These funds are shown as a separate line item of unrestricted net assets on the Statement of Financial Position as they are a board designated, rather than a donor restricted fund.

The investment policy is for long term growth with the goal of exceeding the Consumer Price Index by 5%. A market index will be selected by the Infrastructure Operations Committee of the Board as a benchmark and the risk tolerance will be determined by that index. The overall investment bias of the endowment will be towards equity-like investments. Up to 40% of the funds may be invested in long-term illiquid investments.

Distributions may be made to the Organization monthly based on an annual percentage formula. The distribution will be the greatest of 4.5% of the trailing 36 month average market value or, 4% of the funds current market value or, a separate determination of the Board of Directors.

The following is a summary of the transactions for the years ended September 30, 2017 and 2016:

	2017	2016
Beginning balance, at cost	\$ 2,665,142	\$ 2,725,947
Additional contributions Investment income Distributions Investment fees	50,785 72,691 (242,771) (12,562)	59,632 70,340 (176,449) <u>(14,328)</u>
Ending balance at cost	2,533,285	2,665,142
Unrealized gain	1,811,599	1,300,602
Ending balance, at fair market value	<u>\$ 4,344,884</u>	<u>\$ 3,965,744</u>

**BOARD CAPITAL RESERVES:** As of September 30, 1999, the Organization's Board of Directors designated funds from the Organization's unrestricted net assets to be segregated for a capital reserve account available as a match for future grants. The Board of Directors has since allowed these funds to be held in the checking account of the Organization and has permitted other uses, as approved by the board. The balance of the Board designated capital reserve funds at September 30, 2017 and 2016 is \$200,980 and \$113,451, respectively.

## NOTE 12 - INCOME TAXES

The Organization is exempt from income taxes under Internal Revenue Code Section 501(c)(3); consequently, no provision or liability for income taxes has been provided in the accompanying financial statements.

The Organization has adopted provisions of ASC 740-10, "Accounting for Uncertainty in Income Taxes" which prescribes when to recognize and how to measure the financial statement effects, if any, of income tax positions taken or expected to be taken on its income tax returns, including the position that the Organization continues to qualify to be treated as a tax-exempt entity for both federal and state income tax purposes. These rules require management to evaluate the likelihood that, upon examination by relevant taxing jurisdictions, those income tax positions would be sustained.

The Organization undergoes an annual analysis of its various tax positions, assessing the likelihood of those positions being upheld upon examination with relevant tax authorities, as defined by ASC 740-10. Management does not believe there to be any uncertain tax positions and has thus not recorded any related provision.

The Organization's tax returns are subject to examination by taxing authorities for a period of three years from the date they are filed. As of September 30, 2017, the tax years subject to examination include FYE 2014 through FYE 2016.

## NOTE 13 – EMPLOYEE BENEFIT PLAN

The Organization offers a tax sheltered annuity, a 403(b) plan, through TIAA. Substantially all employees are eligible to participate after one year of employment. The amount of employer contribution is variable, based upon employee years of service and the amount of employee deferral. The employer contribution increases with years of service. The employer contribution for the years ended September 30, 2017 and 2016 was \$96,005 and \$117,089, respectively.

The Organization offers a supplemental tax sheltered annuity, a 403(b) plan, through TIAA in which all employees are eligible to participate after completion of thirty days of employment. The plan operates as a salary reduction plan only. There is no employer contribution.

# NOTE 14 – PERMMANENTLY RESTRICTED ASSETS

The Organization's Board of Directors has interpreted the State Prudent Management of Institutional Funds Act (SPMIFA) as requiring the preservation of the fair value of the original gift as of the gift date of the donor restricted endowment funds absent explicit donor restrictions to the contrary. As a result of this interpretation, the Organization classifies as permanently restricted net assets (a) the original value of gifts donated to the permanent endowment, (b) the original value of subsequent gifts to the permanent endowment, and (c) accumulations to the permanent endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund. The remaining portion of the donor-restricted endowment fund that is not classified in permanently restricted net assets is classified as temporarily restricted net assets until those amounts are appropriated for expenditure by the Organization in a manner consistent with the standard of prudence prescribed by SPMIFA. In accordance with SPMIFA, the Organization considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds:

- The duration and preservation of the fund
- The purposes of the Organization and the donor-restricted endowment fund
- General economic conditions
- The possible effect of inflation and deflation
- The expected total return from income and the appreciation of investments
- Other resources of the Organization
- The investment policies of the Organization

The Colorado Public Television Endowment Fund was created during the year ended September 30, 2006. The Organization was participating in the Community First Foundation Endowment Challenge Grant Program, under which contributions made by the Organization during the period from April 1, 2006, through March 31, 2008, were matched by the Community First Foundation at a 50% match rate, to a maximum matching grant of \$82,000. The corpus of the fund is composed of what the Organization raised (\$123,240) and the Community First Foundation match (\$61,620) which totaled \$184,860. The purpose of the fund is to support the Organization's programming.

The fund is a pooled investment fund maintained by the Community First Foundation but remains an asset of the Organization. No variance power has been granted by the Organization to the Community First Foundation as described in the Financial Accounting Standards for non-profit revenue recognition at ASC 958-605-25. All the accumulated income, less expenses and distributions of the fund is accounted for in the temporarily restricted fund.

## NOTE 15 – COMMUNITY SERVICE GRANTS

The Organization for Public Broadcasting (CPB) is a private nonprofit organization that funds television and radio stations. CPB distributes annual Community Service Grants (CSGs) to qualifying public telecommunications entities. CSGs are used to augment the financial resources of public broadcasting stations and thereby to enhance the quality of programming and expand the scope of public broadcasting services. Each CSG may be expended over one or two federal fiscal years as described in the Communications Act, 47 United States Code Annotated Section 396(k)(7), (1983) Supplement. In any event, each grant must be expended within two years of the initial grant authorization. The grants may also be used to sustain activities begun with Community Service Grants awarded in prior years.

According to the Communications Act, funds may be used at the discretion of recipients. The Organization used these funds for purposes relating primarily to production and acquisition of programming.

The grants are reported on the accompanying financial statements as unrestricted operating funds; however, certain guidelines must be satisfied in connection with application for and use of the grants to maintain eligibility and compliance requirements. These guidelines pertain to the use of grant funds, record keeping, audits, financial reporting, and licensee status with the Federal Communications Commission.

The Organization received and expended \$559,056 and \$520,583 in Community Service Grants during the years ended September 30, 2017 and 2016, respectively.

## NOTE 16 – COMMITMENTS AND CONTINGENCIES

The Organization has entered into three transmission site leases. One of the leases has a termination date of December 31, 2022. The base monthly rent at September 30, 2017 is \$406. The rent is to increase 3% per year on January 1<sup>st</sup>. The lease terminates on December 31, 2022. The other two leases terminate during the next fiscal year.

Future minimum operating rental payments are as follows:

Fiscal year ended September 30,

2018	\$ 41,072	
2019	5,133	
2020	5,289	
2021	5,445	
2022	7,023	
	<u>\$ 63,962</u>	

## NOTE 17 - INVESTMENTS

At September 30, 2017, investments consisted of the following:

DESCRIPTION	COST	FAIR VALUE	UNREALIZED GAIN (LOSS)
The Common Fund – Multi-strategy funds Community First Foundation Annuities held IREA capital stock	\$ 2,533,286 207,727 170,878 <u>30,414</u>	\$ 4,344,884 283,918 170,878 <u>30,414</u>	\$ 1,811,598 76,191 0 <u>0</u>
	<u>\$ 2,942,305</u>	<u>\$ 4,830,094</u>	<u>\$ 1,887,789</u>

At September 30, 2016, investments consisted of the following:

DESCRIPTION	COST	FAIR VALUE	UNREALIZED GAIN (LOSS)
The Common Fund – Multi-strategy funds Community First Foundation Annuities held IREA capital stock	\$ 2,665,142 221,289 184,618 29,662	\$ 3,965,744 278,733 184,618 29,662	\$ 1,300,602 57,444 0 0
	<u>\$ 3,100,711</u>	<u>\$ 4,458,757</u>	<u>\$ 1,358,046</u>

## NOTE 18 – LEASE REVENUE – EXCESS CAPCITY

The Organization is the original licensee of three Educational Broadband Service ("EBS") channels. These channels are leased on a long-term basis under a lease agreement. Due to a confidentiality agreement, the terms of the lease are not allowed to be disclosed.

## NOTE 19 – PRIOR PERIOD ADJUSTMENT

In prior years, the Organization recorded as an asset its membership interest in the common interest reality association (FPMCH condominium association - see Note 9 above). This resulted in overstating the cash position of the Organization on its financial statements. The amount of the adjustment to the beginning net assets as of October 1, 2015 is \$99,373.

## NOTE 20 - CASH FLOWS

At September 30, 2017, the changes in certain assets and liabilities reported in the statement of cash flows are as follows:

DESCRIPTION	RE	UN STRICTED	ORA	MP- ARILY RICTED	AN	PERM- IENTLY FRICTED
Current assets (increase) decrease Accounts receivable Pledges & grants receivable Prepaids and other	\$	(81,887) 70,080 59,979	\$	0 0 0	\$	0 0 0
Current liabilities increase (decrease) Accounts payable Accrued expenses Other liabilities		(84,980) 48,918 <u>(54,466)</u>		0 0 0		0 0 0
	<u>\$</u>	34,644	<u>\$</u>	0	<u>\$</u>	0

At September 30, 2016, the changes in certain assets and liabilities reported in the statement of cash flows are as follows:

DESCRIPTION	UN RESTRICTED				RARILY	AN	ERM- ENTLY RICTED
Current assets (increase) decrea	se						
Accounts receivable	\$	(8,771)	\$	55,000	\$	0	
Pledges & grants receivable		(65,481)		0		0	
Prepaids and other		(60,071)		0		0	
Current liabilities increase (decre	ease	)					
Accounts payable		(49,445)		0		0	
Accrued expenses		3,789		0		0	
	<u>\$</u>	(179,228)	<u>\$</u>	55,000	<u>\$</u>	0	

#### **NOTE 21 - FAIR VALUE MEASUREMENTS**

	Fair Value	Quoted Prices In Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobserv- able Inputs (Level 3)
Financial Assets:	•	•		
Cash	\$ 458,792	\$ 458,792	\$0	\$0
Receivables	237,482	0	0	237,482
Investments	4,546,175	4,546,175	0	0
Property and Equipment	3,697,000	0	0	3,697,000
Financial Liabilities:				
Accounts payable	122,690	0	0	122,690
Accrued expenses	123,703	0	0	123,703
Other liabilities	12,709	0	0	12,709
Line of credit	15000	0	0	15,000
Long-term debt	140,242	0	0	140,242

Financial assets valued using level 1 inputs are based on quoted market prices within active markets. Financial assets and liabilities valued using level 2 inputs are based primarily on quoted prices for similar assets or liabilities in active or inactive markets. Financial assets and liabilities valued using level 3 inputs are valued using management's assumptions about what market participants would utilize in pricing the asset or liability. For receivables and payables, the carrying amount is a reasonable estimate of fair value due to the relatively short period of time between origination and collection or payment.

## NOTE 22 – TEMPORARILY RESTRICTED ASSETS

A summary of the changes in the temporarily restricted assets for the year ended September 30, 2017 is as follows:

Purpose	Beginning	Additions	Released	Ending
Marion Gottesfeld Program Building support Programming and productions Net gain from Community First Endowment Equipment, unamortized PTFP share	\$ 2,963 3,122 39,730 93,874 <u>30,714</u>	\$0 0 137,847 29,920 0	\$ 2,405 0 123,654 24,736 <u>17,155</u>	\$     558 3,122 53,923 99,058 13,559
Totals	<u>\$ 170,403</u>	<u>\$ 167,767</u>	<u>\$ 167,950</u>	<u>\$ 170,220</u>

A summary of the changes in the temporarily restricted assets for the year ended September 30, 2016 is as follows:

Purpose	Beginning	Additions	Released	Ending
Marion Gottesfeld Program Building support Programming and productions Net gain from Community First Endowment Equipment, unamortized PTFP share	\$5,843 3,122 79,566 71,444 48,876	\$0 0 262,425 22,730	\$2,880 0 302,261 0 18,162	\$ 2,963 3,122 39,730 93,874 30,714
Totals	<u> </u>	<u> </u>	<u>\$ 323,303</u>	<u> </u>